

Draft Minutes of the Extraordinary General Meeting 2 of the APEEE Services of 23 November 2023

Agenda :

Approval and adoption of a new coordinated text of the Statutes in order to comply with the Company Code.

Prior to the General Meeting, all participants with voting rights are registered. Each attendee receives a ballot paper and, if necessary, additional ballot papers for the number of proxies brought.

It was noted that 69 members (present or represented) were present at this second convening of the Extraordinary General Meeting to approve the new text of the Articles of Association, and as this was the 2nd convening, the General Meeting could proceed and vote on the subject on the agenda.

1. Approval and adoption of a new coordinated text of the Statutes of Association

Rafael PAPI BORDERIA (President of APEEE Services) opened the meeting by presenting the documents that had been emailed to members:

- The note explaining the process for amending the Statutes of Association;
- The note explaining the content of the new Articles of Association;
- The final text of the Statutes of Association to be put to the vote, to be published in the Moniteur belge.

Rafael PAPI BORDERIA gives an overview of the company's history. A 1st version of the Statutes of Association was proposed at the Extraordinary General Meeting on 8 June 2021. Following discussions on certain articles, it was decided to set up a working group on the statutes with volunteer members of APEEE Services. A call for applications to form the group was launched in September 2021 and sent to all parents. Following the work carried out by the statutes group, the proposal validated by the Board is now proposed. The text includes certain articles such as

- The procedure for attending the AGM (article 14)
- Proxy procedures (article 15)
- Creation of the post of Vice-Chairman (Article 16)
- Procedures for third parties to acquaint themselves with the association's documents (article 19)
- The number of Board members and the procedure for requesting candidates: to date, the Board has not had a set number of members (article 20)
- Procedure for adopting the by-laws (article 28)
- Allocation of assets in the event of dissolution (article 32)

Rafael PAPI BORDERIA insists on the need to respect registration deadlines for GAs for reasons of organisation and security on the school site. It is the school that manages access to the site, and we must respect the deadlines. He asked for the same respect for the sending of proxies, so that the operational team could manage the receipt of proxies in good time. On site, each ballot paper distributed, including proxies, is numbered to ensure that the voting procedure is respected.

Rossitza VASSILEVA-VENEZIA asked the AGM to remove from the Statutes of Association the sentence in the 2nd indent of Article 7: "A member who does not attend or is not represented at two consecutive General Meetings", as she felt it was unjustified that a member was no longer considered to be a representative if he or she failed to attend two consecutive General Meetings.

Paola CARUSO qualified Rossitza VASSILEVA-VENEZIA's remarks by pointing out that, in any case, there were only two general meetings a year and that class representatives were re-elected every year, so the problem of being excluded was mathematically impossible.

Sigfrido RAMIREZ and others at the meeting emphasised that the reason the members were present today was also to assert their right to make changes to the Statutes of Association before approving them.

Rafael PAPI BORDERIA proposed, if everyone agreed, to delete the sentence in the 2nd indent of Article 7: "A member who does not attend or is not represented at two consecutive General Meetings".

As the request for amendment is not part of the agenda, it must be voted unanimously in accordance with current Belgian legislation. Rafael PAPI BORDERIA therefore asked all members to vote by show of hands. The amendment was accepted unanimously (69 votes).

Rafael PAPI BORDERIA then asked the meeting to vote on the adoption of the Statutes of Association. Ballots will be counted at the end of the meeting.

Once the only item on the agenda for the Extraordinary General Meeting has been voted, the meeting opens the floor for questions from all those present on any subject relating to APEEE Services.

2. How are bus supervisors hired?

Pascale DE SMEDT explained that the Transport Department was gradually replacing student supervisors with adult supervisors. We currently have 60% adult supervisors and the objective is to reach 100% adult supervisors, but this has a cost and it is difficult to hire adults on a permanent basis who are prepared to work for just 1 hour in the morning and 1 hour in the evening. They are hired on a fixed-term contract by the group cleaning company, and must have a clean criminal record. Problems are very rare, and if they do arise, we don't hesitate to change staff.

Rafael PAPI BORDERIA adds that parents can always give us feedback and that they should not hesitate to contact the transport service via the 'contact' button on our website. Contact details for all services are listed on the contact button: [Homepage | Apeee Services \(apeee-bxl1-services.be\)](http://www.apeee-bxl1-services.be).

A solution has been found to reduce the number of bus delays compared with last year, thanks to the increased presence of drivers, who are paid a penalty if they fail to complete their journey.

A mother praised the "Together" application from APEEE Services and invited other parents to use it. Stéphanie RESSORT encouraged parents to give positive feedback to the transport service and not just complaints.

3. Is there an emergency number to call if a parent is late picking up their child?

If it's the OIB garderie, please contact the OIB directly. In the case of the Césame after-school service, it takes place on Friday afternoons and you can find the telephone number on the "contact" button or in the "after-school" section of our website: [Enrolments garderie | Apeee Services \(apeee-bxl1-services.be\)](http://www.apeee-bxl1-services.be).

4. Result of the votes for the adoption of the new coordinated text of the Articles of Association :

Rafael PAPI BORDERIA concluded the meeting by informing the result of the ballot counting: majority of yes for the adoption of the statutes (68 YES, 0 NO 1 ABSTENTION).

Rapporteur : Stéphanie WOUTERS