

**Draft minutes of the General Assembly of the APEEE Services of 6/2/2023**

Agenda:

- 1. Accounts and balance sheet 2021/2022 : vote for discharge**
- 2. Mandate of the auditors : vote**
- 3. Appointment of the members of the Board of Directors: vote**

Introduction of Mr. R. PAPI-BORDERIA, President of the APEEE Services :

Mr. R. PAPI-BORDERIA introduces each of the members of the Board of the APEEE Services and then thanks the staff of the services which has to face this year many difficulties. He also asked everyone present to kindly redirect to them any requests or concerns of parents that were brought to their attention. He then explained the voting procedures that would take place at the end of the meeting for each of the items on the agenda.

**1. Accounts and balance sheet 2021/2022 :**

Mr. Benoît GORET, certified accountant of the association, comments on the accounts and balance sheet which are detailed in his financial report.

The particularity is that this year the accounts have been audited. He underlines that the accounts of 2021-22 are not comparable with the previous year because of the pandemic.

**2. Mandate of the auditors :**

Mr. R. PAPI-BORDERIA explains that following the request made at last year's General Assembly, a private financial audit was carried out. The result of the audit as well as the recommendations are available for consultation upon request. The General Assembly will have to mandate, by its vote at the end of the meeting, the auditor for the next 3 financial years.

The choice of the auditor was made in favour of Group Audit Belgium because it was the cheapest and because it had experience in the same field since it had already audited the accounts of the Woluwé school.

**- Activity report 2021-2022 :**

Mr. R. PAPI-BORDERIA explains that the aim of the Board of Directors this year is to work on the quality of services, accessibility, transparency (audit) and to maintain a financial balance.

He reminds that for families in difficulty, a solidarity fund has been created. In addition, the services have been made available free of charge for Ukrainian children attending our school.

The presidents of the Management Committees then summarized, in turn, some particularities for their service:

- Mr. Ivo SCHMIDT, for the Transport service,
- Mr. David DELAMARRE, for the Canteen service

- Mrs. Paola CARUSO, for Cesame
- Mrs. Stéphanie RESSORT, for the Berkendael after-school program

All the details are to be read in the activity report.

Mr. Rafael PAPI-BORDERIA then reminds that 2 general assemblies will take place this year: the one of today being an ordinary general assembly and an extraordinary general assembly which will be organized in May to vote the provisional budget.

For each of the services, a call is made for new parent volunteers to join the different management committees.

**Questions - answers on the different services:**

Mrs. V. PAPPA reported that many parents do not know where to go with their questions (not of a general nature but rather on the policy of the service). Moreover, questions reappear for the Canteen service, notably about the cleanliness of the dishes, ...

Mr. R. PAPI-BORDERIA explains that it is easy to find all the information on the APEEE Services website in the contacts tab (e-mail addresses and telephone numbers of each of the services) and moreover, they can address themselves directly to the Director of Services, Mrs. P. DE SMEDT, who will relay the questions to the members of the management committees concerned and to the members of the Board of Directors if necessary.

For the canteen, several improvements have been made following negative comments on the cleanliness and he invites parents to contact the Canteen to come and see for themselves by coming to eat once with their child.

*Mrs. K. MATHE asked 2 questions:*

*For the Transport service: there is no bus in Brussels and for this reason she asks that the necessary reflections be made to make up for this lack because it is very worrying for the families when the bus does not pass.*

Mr. I. SCHMIDT, President of the Transport Management Committee, answered that it is not really a lack of buses but rather a lack of drivers that the service is confronted with and for which Mr. F. Herinckx (Transport Manager) is looking for solutions on a daily basis and the team is doing its best. However, there are limits to the solutions that lead to the cancellation of a service as a last resort by informing the parents at the last minute.

Mrs. P. DE SMEDT adds that the situation is such that they sometimes learn only 1/4 h before the parents that the company cannot send a bus. Every effort must then be made to divert or regroup bus routes or swap drivers, etc. She said that she understood that some parents were frustrated but asked that parents not take their aggression out on the team.

*Mrs. K. MATHE then asked that the APEEE SERVICES plan in its planning at the beginning of the school year to make a tour of the classes, as the APEEE does, because many questions concern the services. She hopes that by asking this far in advance, it can be organized.*

*A parent from Berkendael wishes to point out that it is not only the parents who are sometimes aggressive, but that there are also responses from the service that are not given in a correct tone.*

*Ms. I. IZQUIERDO points out that since they do not have a choice of school and the geographical criterion is not taken into account, families who live far away absolutely need transportation. She also heard complaints about the cleanliness of plates, cutlery, etc.*

Mr. R. PAPI-BORDERIA answered that no matter where one lives, a bus service is organized with sometimes long journeys as a consequence, which also generates dissatisfaction.

Mr. I. SCHMIDT specified that there is a limit to the number of buses that can be used, but that it is not so much the families who live far away that are the problem, but rather those who live close to the school and who have other alternatives. The service is constantly looking for solutions.

*A parent from Berkendael pointed out that the new bus exit system in Berkendael is worse than the previous one and that it increases the danger.*

Mr. F. HERINCKX, manager of Transport, explains that it is a new test phase which was set up following a meeting with the school. The problem is that the drivers were hurrying to arrive early at the school to avoid being stopped nearly 1/2 hour to leave it as envisaged in the preceding test phase. They are now allowed to leave until 8 am but the ideal solution is still under study.

*Concerning the lockers (Cesame) Mr. K. O'CONNOR asked why we should be the only school, unlike other European schools, to carry the burden of organizing lockers when the school does not offer sufficient places.*

Mr. R. PAPI clarified that this is part of the agreements that need to be put in place with the school and that are under discussion, especially for questions of responsibility.

Mr. P. MOLES wondered if the question of lockers should not be put to the Secretary General of the European Schools given the planning of the increase in the number of secondary students until 2028. How can lockers be provided for all these secondary students if the school does not offer sufficient places to install them?

*A mother from Uccle asked why not allow siblings to share a locker if it is not possible to increase the number of lockers, although this is not the ideal solution.*

Mrs. P. CARUSO will consider this suggestion.

### **3. Nomination of the members of the Board of Directors:**

Presentation of the remaining members as the mandate is for 2 years:

Mr G. BECKER, Mr D. DELAMARRE, Mr V. HAUK and Mrs S. RESSORT

Presentation of the outgoing members:

Mrs F. DRIDI, Mr B. GRAY, Mr Z. KRASZNAI

Presentation of the members wishing to renew their mandate:

Mr. R. PAPI-BORDERIA and I. SCHMIDT

Presentation of the new members who are applying for a new mandate:

Ms. Margarita SAVOVA-PEYREBRUNE, Mr. Kevin O'CONNOR and Mr. Marek BOBIS

Mr. R. PAPI-BORDERIA then explained the voting procedure and specified that the members were voted for but that their roles would be determined by the Board of the APEEE Services. For the accounts and for the audit, one has to vote "yes" or "no".

### **Results of the vote:**

Accounts and balance sheet 2021/2022: majority of votes in favor, **therefore the discharge on the annual accounts is granted.**

Mandate for the auditors: majority of votes in favor, therefore the **mandate is given for 3 financial years to the company Group Audit Belgium.**

Election of the members : **all the new members applying as well as the members representing themselves were elected members of the Board of the APEEE Services.**

Rafael PAPI-BORDERIA :	102 yes	1 no	12 abstentions
Ivo SCHMIDT :	79 yes	17 no	19 abstentions
Margarita SAVOVA-PEYREBRUNE:	104 yes	4 no	7 abstentions
Kevin O'CONNOR:	46 yes	44 no	25 abstentions

Marek BOBIS:

98 yes

4 no

13 abstentions

*Rapporteur: Carine DECOSTRE*