



Schola Europaea • Bruxelles I

Activity report

2016-2017

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The Parents Association of the European School Brussels I

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for their contribution towards the translation of this activity report.

**The Parents Association
of the European School
Brussels 1**



Pere MOLES PALLEJA
President of the Parents association

A Word from the President

2016-2017 was a challenging year for our school and for the Parents Association.

In December 2016, the Board of Governors voted against granting Berkendael an independent legal status as a fifth European School in Brussels and approved that Berkendael would continue as an Annex to Brussels I.

This decision, combined with the overcrowding of Uccle, has put much pressure on the school management and administration.

For the Parents Association it has been a very rewarding experience to work together with the Berkendael representatives to put in place the extracurricular activities and the transport, working in close collaboration with the APEEE Services.

I would like to thank, in particular, Roman Babjak, Lia Keune and Margarita Savova-Peyrebrune for all their commitment in very difficult circumstances.

The gas situation at the Uccle site was still a major concern at the beginning of the year. The European Schools were opened under the assumption that the host country would honour the obligations laid out in the Convention in good faith. It is important that the Régie de Bâtiments understands its obligations to European Schools and fully commits to its responsibilities.

Security remains a major issue in our school. While it is important to ensure the security and safety of the pupils and the staff, it is also important to remember that measures need to be effective and proportionate.

This is my last year as President of the Parents Association. A new president will be elected after the General Assembly. I would like to thank all the persons who regularly attend the Administrative Board meetings or participate in the different working groups (Pedagogical, Well-Being, Community Building, Financial and Legal) for all their enthusiasm and commitment and Esther Proficz for her professionalism and competence.

The Parents Association
in the school



Kathryn MATHÉ
Vice-President of the APEEE

Nursery and Primary Uccle Site

In 2016-2017, EEBI was pleased to welcome Mr Gian Luca Longo as our new primary deputy director. Mr Longo was previously the primary director at the European School Luxembourg II – Mamer and brought with him many innovative ideas and approaches. Mr Longo replaced Ms Charlotta Nordstroem, who became the deputy director at Berkendael after the opening of the new annex and Mr Jacquie Boithias who had served as Ms. Nordstroem’s stalwart replacement at Uccle. Uccle was sad to lose Ms Nordstroem after many years of outstanding service to the school, but we understood that her experience was essential to the opening of the new campus. Thanks to Ms Nordstroem and her Nordic outlook, we will never forget that there is “no such thing as bad weather, only bad clothing.”

Highlights and challenges

A highlight of 2016-2017 was the re-opening of the Fabiola Building at Uccle and the return of our nursery and P1 children after four years of exile to the Berkendael site. In truth, the small and intimate Berkendael site was appreciated by most parents, but many were happy for the return to Uccle, which simplified the transport and daily logistics for families. Nevertheless, the move back into the newly-renovated building was not easy. Teachers were given very little pre-access to the building and had little time to prepare for the new year. Even after classes commenced, the Régie des Bâtiments had several small projects still to complete, and the ventilation of classrooms and stagnation of water remained a problem well into the year. The school teachers and staff endeavoured to make the building more welcoming by improving waiting areas and creating a cozy library space. The playgrounds were also renewed by the school.

EEBI suffered from other infrastructure difficulties that also affected the lives of our youngest pupils. After over a year without gas, the gaslines were finally repaired by the Régie des Bâtiments, and most of the facilities dependent on gas (i.e. heating, canteen cookers, science labs and the pool) again functioned normally. Unfortunately, the pool required extended maintenance and functioned only off-and-on—rather more “off” than “on”—for the rest of the year, and teachers were required to put in place back-up measures to ensure that pupils received the necessary physical education. In the end,

measures were found, and the reopening of the pool was greeted with great relief at the start of the 2017-2018 school year. The Gutenberg bathrooms were also identified as the source of the—well-recognised by now—odour in the building, and the Régie des Bâtiments started work on this problem; this work is still ongoing.

With the return of the Berkendael pupils, EEBI saw its primary population shoot up from a comfortable 986 pupils to over 1500 pupils. Overcrowding became a significant feature in our experience, and put pressure on the school's facilities: specifically, the canteen, primary gyms and playgrounds. Four primary classes had to be housed on the secondary campus, and there was an uptick in reports from the playgrounds. Reported problems included bullying, injuries and issues with discipline, and the school felt compelled to put in place additional controls over pupil games and hobbies; activities like Pokémon trading cards and marbles were identified and restricted. As in the past, lunchtime Cesame activities took some of the pressure off the school, but the increased population also meant that many pupils were not accepted into extra-curricular programmes. On a more positive note, the new primary administration provided a microwave in the Gutenberg for packed-lunch pupils and put in place several innovative programmes to confront the overcrowding and enrich the lives of the primary pupils.

School initiatives

Foremost among the new programmes was the **KIVA** anti-bullying programme (www.eeb1.com/kiva/) run for the P4 and P5 pupils. The programme, already in place before the arrival of the new deputy director, was given new life through his efforts. He oversaw the training of teachers, pupils and staff in the KIVA approach and put in place several pillars of the programme, including the orange-vested KIVA monitors in the playgrounds. Parents working with APEEE's Bien-Être Working Group have recently been invited to help guide the KIVA programme as it is further extended at the school. In 2017-2018 the KIVA programme will also focus on the acceptance of new pupils into the school community.

A second important initiative reinforced by the school this year was the **Vivre Ensemble** project (www.eeb1.com/projets-2/vivre-ensemble/). Through this project, the school has organised common activities for pupils in the playground, notably days when pupils are encouraged to participate in organised dance and movement instead of engaging in competitive ballgames. The programme also foresees commonly organised games and supports and encourages quiet lunchtime activities, such as drawing, reading, mathematics and ICT. To facilitate these activities, the playground has been organised into dedicated activity spaces. P5 pupils were also asked to contribute to the project by drafting their own Code of Behaviour, including instructions limiting the use of mobile phones and behaviour guidelines for the canteen and buses.

A final initiative which both raised concerns and gave rise to an interesting debate among parents, teachers and the administration was the Primary Deputy Director's proposal to alter the primary timetable in order to shorten the school day for our younger pupils. The proposed changes implicated many different players, not the least our APEEE Services (Transport, Canteen and Cesame). There were several meetings on the topic and pro

and cons presented by staff, the primary and secondary administration, primary and secondary parents and our Services staff and committees. In the end, the project was put on hold as several obstacles arose (both with transport and secondary timetabling), which would have been difficult to tackle. The school may pick this project up again in 2018-2019 as some parents of our youngest children are still anxious about the long school day and difficulties with the common bus service.

APEEE initiatives

The APEEE worked closely with the school on several special activities. The Mindfulness project, supported by APEEE's **Bien-être Working Group**, was introduced in Nursery and in the lower primary levels. Teachers were given the option to lead their classes in the programme of relaxation and stress release. The programme material is in French, English and Spanish, but other language sections also participated without notable difficulty. (See: Bien-être report hereunder).

The APEEE's **Community Building Working Group** worked with Ms Patricia Staffe, the primary art coordinator, to run a programme around the planting of a Peace Tree in the Platon Circle on the secondary campus. Kids were asked to select the type of tree and then to engage in activities around the dual themes of Peace and Nature. They participated in a Christening ceremony for the tree hosted by the Primary Deputy Director. It is hoped that these same pupils will sit under their Peace Tree for years to come. (See: Community Building report hereunder).

The Peace Tree project initiated a fruitful relationship between the primary art coordinator, Ms Staffe, and the APEEE Pedagogical Group's **Music subgroup**. This has led to common activities involving Uccle's secondary orchestra and primary pupils in demonstration and performance activities. It is hoped that musical and art activities crossing primary and secondary will be further nurtured in 2017-2018.

Over the past year, APEEE's **Pedagogical Working Group** has taken off, and several specific subgroups have been set up to treat different topics of interest to parents. Particular among these, our **Educational Support subgroup** has attempted to act as a liaison between families with special educational needs and the school, whose complex procedures can often be difficult to navigate. (See: Educational Support report hereunder). Our STEM (Science Technology Engineering and Maths) group has looked into the school's ICT offer and raised concerns about Data Protection and Internet Safety.

Finally, the APEEE's **Community Building Working Group** was happy to step in when the school sought support for a Visit from St. Nicolas to our nursery classes. The APEEE gladly provided both financial and logistical support, and the final event was well worth our efforts!

Conclusion

2016-2017 was ultimately defined by Mr Longo, and just as its beginning was marked by his arrival from Luxembourg its end was punctuated by his departure to Berkendael. It was a dynamic year with many difficulties to overcome but which saw several new programmes and a new vision for our primary programme. We thank him for his work and dedication in this difficult transition. His work will be carried on by our interim Deputy Director Ms Marla Candon, a dynamic young teacher from the English primary section. We are very optimistic!



Lia KEUNE
Member of the APEEE Board

Nursery and Primary Berkendael Site

The Berkendael School (BKDL) is currently part of EEB1-Uccle.

In 2016-2017, our School had:

- Some 170 children
- French section – nursery (maternelle) & primary
- German classes – nursery (maternelle) & primary
- Slovak section – nursery (maternelle)
- A dynamic team of committed parents in the APEEE (43 parents representatives for 11 classes in Berkendael).

Establishment of APEEE structures in Berkendael

At the beginning of the school year, we rapidly had to set up APEEE structures in Berkendael to assume many of the functions necessary in a school that was not independent, but functioning as such in a number of ways. At that time it was also still not clear whether Berkendael would become an independent school or not (In December 2016, the Board of Governors dismissed the proposal to make Berkendael an independent school).

The work over the last year was focused on two essential issues:

- assuming our role in the ongoing discussion about the future of Berkendael by ensuring parents are informed about ongoing processes and able to articulate their interest,
- and making sure that no matter the uncertain future of Berkendael, we work to make our school function the best it can be. In all this we are very thankful for the help of APEEE Uccle and particularly Pere Moles, Kathryn Mathe and Esther Proficz, as well as the support of APEEE Services.

Despite the ongoing uncertainty about the status and future of the site, we believe our children had a good year and are proud of what we managed to achieve during this time,

including playing our role in the APEEE structures, setting up the extracurricular activities for the site, and interacting closely with the school on various issues.

With regard to the APEEE, following the election of class reps, the year saw the creation of the **APEEE Berkendael Working Group** - essentially the group of section reps with Roman Babjak as head of the WG (backed-up by Lia Keune). In that function he also held the post of deputy to the Uccle representative at the Central Enrolment Authority (CEA/ACI) and was an observer to the Groupe de Suivi (GdS).

Apart from creating the APEEE WG Berkendael, representatives were elected to participate in the Administrative Council of the APEEE EEBI (Uccle) and in the Educational Council of the Berkendael school.

Moreover, several active parents created the following **subgroups** in **Berkendael**:

- **Communication Working Group:** manages the Berkendael APEEE website (set up with the kind help of APEEE Uccle) and the Yammer platform (internal social media/discussion channel);
- **Extracurricular Activities Working Group:** plans and coordinates all the activities, contacts with the teachers, liaising with APEEE Services on contractual and budgetary issues; since September 2017 this subgroup works with the Berkendael Extracurricular Activities Coordinator, Charlotte Christiaens;
- **Transport Working Group:** relation with the transport service, logistics, etc. Liaises with APEEE Services (Uccle);
- **Canteen Working Group:** representing Berkendael parents' interest vis-à-vis the canteen, main interlocutor for canteen;
- **OIB garderie:** representing Berkendael parents' interests on garderie issues vis-à-vis OIB and other relevant interlocutors.

Representing Berkendael in the various fora and liaising with the other APEEEs was quite some work for our small structure and we learned quickly the connection between the future of Berkendael and the wider debates about the future of the European Schools of Brussels.

We organised a number of class reps meetings throughout the year to keep parents informed and gather their feedback on the issues discussed in the European School governance bodies and APEEE fora. We also invited the secretary-general of the European Schools, Mr Marcheggiano, and Ms Ruiz-Esturla to a meeting with Berkendael parents in May 2017 to inform them about the future of the site and the status of discussions on the future of the European Brussels schools.

The situation is still unclear with future scenarios not only uncertain but also frequently changing. Our key concerns remain ensuring stability for our children and to get certainty about the future of the site and the future of the European Schools of Brussels.

School life and services in and around the school

- In Berkendael the **canteen** is managed by the school (contrary to Uccle where the canteen is handled by APEEE Services). The canteen has been very well received by parents and students alike, much thanks to the quality of the food (mostly organic). Parents visited the canteen to taste and also very much liked the fact that Nursery children serve themselves, which makes them very proud.
- **Extracurricular activities** (EA) are organised (and financed) by the Berkendael parents, but as of this year, this service is officially attached to APEEE Services (which has signed the contract with the Extracurricular Activities' Coordinator). The fact that we offer extracurricular activities for nursery is particularly appreciated. The organisation of the EA activities in Berkendael has been a success story (for more information see section dedicated to the EA Berkendael in this report).
- **Transport** for BKDL pupils is organised by the APEEE Services in Uccle.
- We organised the first school '**brocante**'/ **party** on site which we hope has inaugurated a new tradition (many thanks to Stéphanie Ressort and other benevolent parents who organised this). There was a bouncy castle, games, food and drinks, stalls by the children and even good weather.

Through all the challenges of the last year we have maintained an overall positive spirit and supported each other. The smaller size of Berkendael allows a higher degree of interaction among the school community, which we have greatly enjoyed. We also very much appreciated the work done by Ms Nordström to make the first 'new' year at Berkendael a success for the children and to maintain a very good atmosphere at the school. Some small pedagogical innovations especially in Nursery were appreciated by all (mixing different language sections during parts of the day by sharing work and play space in the Berkendael basement; a 'barefoot' course and a hammock space built in the schoolyard).

As parents, we believe that our children have benefited enormously from all the advantages that the site and its smaller size have to offer – the pace is less hectic, and we have been able to establish very close cooperation across parents, teachers and administration. In our first year as the official annex to the Uccle School, we have managed to have happy children, a great canteen and, for the first time, extracurricular activities in which about half of the students participated.



Kathryn MATHÉ
APEEE Vice-President for Secondary

Secondary School – Uccle Site

2016-2017 started off with the arrival of a new Secondary Deputy Directory, Mr Lars Roesen, who came to us directly from Denmark with a fresh Nordic approach to our programme. Mr André Studer had been at the school for many years, and his absence was felt; we missed his long familiarity with the system, but we also appreciated the new set of practices and a new chance to work on some old problems.

Challenges faced

Mr Roesen had to face a difficult back to school during his first weeks on the job. The work on the Fabiola Building had been completed and the pupils from Berkendael had returned to the Uccle campus, leading to a record high population of over 3300 pupils, so many that several primary classes were placed in the Platon Building. Timetabling was difficult and there were quite a few new teachers, some even arriving after the school year had begun. Small groups particularly felt the effects of this, and several SWALS L1 classes were fragmented into small groups or placed in awkward time slots. Pupils in some lower secondary classes were still forced to miss lunch as period 6 is now used for classes. There were also concerns about the dearth of seconded teachers and the difficulty in recruiting and retaining locally hired staff, particularly in the English section but also in the German section. Parents felt anxious that the school could no longer guarantee a continuity of teachers even in the Bacculaureate cycle.

There was a particular concern about lessons cancelled due to teacher absences, which have increased over the past few years. Cancelled lessons, it is felt, lead to a real loss of learning and in some cases make it difficult for pupils to meet the high standards set in the syllabus. The APEEE's Pedagogical Group took this issue up under its Quality Control subgroup. After extensive back and forth discussion with the school administration, the issue was added to the school's 2017-2018 Annual Pedagogic Plan. The APEEE is still urging the school to collect and publish detailed data which could provide insight into the underlying causes of cancelled lessons and also to the potential educational effects.

Parents also expressed concerns about the presence of drugs, primarily marijuana, on the campus. Younger pupils in particular remarked on drug use in the school bathrooms, which understandably caused anxiety. The school noted that in the wake of the terror

attacks in Spring 2016 they had put in place tighter security measures which included keeping the S4-S5 pupils onsite at lunchtime. As a result the school had received many fewer reports of drug use, but it is possible that some drugs and smoking were now brought onto the campus itself; they felt that it was still a period of adjustment to the new situation.

In the meantime, the head advisor, Mr Jean Louarn, has continued to work closely with the APEEE's "*Bien Être*" Working Group and the Stop à la Drogue programme to keep Uccle pupils off drugs. It is believed that the programme is having an effect—which can also be seen indirectly in a lower numbers of absences and a lower repeat rate. The programme has a stepped approach; with special presentations introducing pupils in the early secondary to problems related to alcohol and smoking and adapting the topics and dialogue as the pupils' age. The programme also has counselling for individual pupils, an important element to help pupils in trouble. In addition to this, some sections (German, Hungarian) have chosen to run their own programmes, which are paid for in part or wholly by parents.

School life

For several years, pupils and parents have complained about the restrictive nature of the study hall for S1-S3 pupils, and in 2016-2017 the school decided to address this. When possible, pupils were given the choice to spend study hall periods engaging in supervised sports and outdoor activities. From the beginning of 2017-2018, the study hall has been divided into several zones: zones for quiet work, chess and art. The school is also beginning to look for ways of improving the experience of the S4-S5 pupils, who are now confined to campus at lunch. They have proposed various clubs (music, photo-video, etc.). Parents and secondary pupils are also asking for improvements in the student free-time areas, including outdoor spaces, the S1-S3 cafeteria and the libraries.

Parents are also hoping to widen the possibilities for pupil travel. The S5 student exchange programme was given a clearer scope and increased support from the school in 2017. Over 30 pupils applied for exchanges and many eventually found a spot in one of the twelve other European Schools; Munich and Alicante remain popular destinations. At least one pupil was also able to arrange an exchange outside the EE system. APEEE was happy to provide administrative support for student exchanges into the school as well; six pupils were accepted for the 2017-2018 school year. Parents are also hoping to allow more pupils to go on some of the more exciting secondary school trips, including the BioCamp (Hungary) and Zambia.

Office 365 was rolled out to teachers and eventually secondary pupils in the course of 2016-2017. There was a certain amount of chaos during the process of setting up accounts, but by the end of the year the staff was pleased with the new functionality. Secondary pupils only had the chance to test out the new tools from the beginning of 2017-2018. At the same time, parents were asked to sign an ICT Chart which raised some alarm for its lack of clarity on the issues of data protection. Parents noted that data stored in the cloud can easily be mined by Microsoft or made accessible to third parties. The issue was discussed by the APEEE's Pedagogical Group STEM subgroup. The group sought legal advice, and worried by the report, is now working with the other Brussels APEEEs and INTERPARENTS to take the issue to the Central Office. They are hoping to

convince the Central Office to use the German-version of O365, which has a high level of data protection built in.

Parents are also keen to take better advantage of the EEBI FabLab (Fabrication Laboratory). In 2016-2017, the school introduced two new complementary FabLab courses for S6 and S7 pupils, one on Electronics and Robotics and another on 3D Graphics and Design. Parents are also interested in giving FabLab access and skills to our younger pupils. Parents have suggested to start a TechHub centred on the FabLab or perhaps optional courses run by FabLab. It would likewise be nice if the FabLab techniques could be included in the programmes of other disciplines (e.g. art, physics, mathematics). The school has responded this year by creating monitored open hours on Tuesdays and Thursdays at lunchtime. They have also introduced a FabLab module into the S3 ICT course.

Baccalaureate

The Baccalaureate was scheduled relatively late in June 2017, and this led to complaints from some language sections as pupils risked important deadlines in the national systems. Otherwise, the Baccalaureate examination went relatively smoothly this year. Our Director was happy to note that this year's average of 78.35 superceded the 2016 average and is the second best of the last 8 years—in 2015 it was 78.68. The pass rate for 2017 was 99.12% with only two pupils of 228 failing the Baccalaureate. Parents and pupils alike continued to be impressed with our Career Guidance and UCAS teams, which again outdid themselves in their excellent service to the school.

This year marked the first year for the new Baccalaureate Online Marking System. The system appears to have worked very well and improved the marking efficiency and communication between markers. It is hoped that eventually it will allow more nuanced marking and analysis of marking. At the same time, the APEEE Pedagogical Group's Benchmarking and Evaluation subgroup worked within INTERPARENTS to introduce a more formal procedure and online tool for parents to register complaints on the individual Baccalaureate Exams. The online system automatically sent a copy of the complaint simultaneously to our local APEEE and to INTERPARENTS, thereby speeding up the reporting process and allowing INTERPARENTS to communicate urgently to the Central Office. The system revealed real problems quickly, particularly those that affected a large number of pupils. In the end, INTERPARENTS sent formal letters of complaint to the Bacc Unit laying out concerns about four different exams: Physics, Geography, Economics and Maths5.

Future

The new secondary marking scale with only seven marks—five pass and two fail—will be introduced in 2018-2019 up to S5; the first Baccalaureate using the new scale will take place in 2021. The scale represents a marked change in approach for our teaching staff, who will have to link marks to pupils' demonstrated attainment in defined sets of competences—so-called "competence-based assessment" (this form of assessment has already been in use in the primary for a few years). The competences and attainment descriptors, which will form the basis of the marking, can be found in newly-updated

syllabuses for all subjects, which are available online at: <https://www.eurisc.eu/en/European-Schools/studies/syllabuses>.

On the other side, work on the long-awaited Pedagogical Reform has slowed to a snail's pace in the last year. The task force charged with the work is currently focusing on drafting an overarching Language Policy for the schools, but thus far very little has been done. Finally, everyone in the system remains concerned about the eventual impact of Brexit on the schools. The UK has not yet formally withdrawn from the European Schools Convention, which suggests that teachers will stay for at least another year and a half.

When all is taken together it has been a very productive year between the school administration, teachers, pupils and parents. Several long-standing issues are now being addressed, but we have a few more left to confront.



Fairouz ROTENBERG
Member of the CSH

Committee on Safety and Hygiene

Safety and Hygiene Council (CSH)

This year the main issues dealt with once more centred around the security measures taken at the school.

The school currently runs checks on everyone as they enter or leave the school. It informs the Task Force of all events at the school. This procedure is mandatory, including for parents' meetings.

The Task Force was set up by the Commission following the terrorist attacks. Its role is to provide support and advice for all situations concerning the security of the European Schools, in addition to the police and the local councils.

The Task Force gave the school management and staff some training to enhance awareness of security and compliance with instructions.

The school asks its service providers and their employees to provide a certificate of good conduct (proof that they do not have a criminal record), to be renewed every school year.

Additional cameras have to be installed for surveillance of the perimeters.

As for the work to be carried out on the school, the public buildings authority, the *Régie des bâtiments*, which organises and pays for works and owns the premises, has to renovate the toilets in the Gutenberg Building. Since the *Régie* has not taken the necessary measures for the moment, the school has decided to organise and pay for a series of repairs itself (because the smell has become unbearable), e.g. ventilation, replacing flushes, etc. while waiting for the major work to be carried out.

As a result of the problem with the gas on the Uccle site the swimming pool had to be closed, and the school has had to pay to replace the boilers in the sports centre! The lack of gas caused problems in the canteen and in some classrooms. Mr Segers, school administrator, is in close contact with the *Régie des bâtiments* for all future works.



Sven MATZKE
Member of the APEEE Board

« SEN » Children

SEN – educational support

Following a proposal from the APEEE, the school management organised on 17 January 2017 an information session on the provision of educational support with the participation of the two Deputy Directors and the support coordinators. On the same day representatives of the APEEE met with the inspectors for educational support who visited our school in the framework of their evaluation. APEEE had conducted beforehand a survey to collect feedback from parents on their experience with educational support. Based on this feedback, the following action points were flagged to the inspectors:

- improve the current school guidelines on educational support;
- strengthen the role of the support coordinator;
- provide better, more timely and regular feedback to parents whose children are receiving educational support;
- develop expertise on learning disorders such as dyscalculia or dyslexia.

The subgroup on educational support also provided comments to the draft 2017-2018 Annual Pedagogical School Plan. As a result the document now features a section on educational support with the following priorities:

- empower the support coordinator;
- organise in-house and external training for support teachers; early identification of special educational needs;
- creation of a transparent and accessible administrative structure for the organisation of educational support.

The subgroup will monitor the follow-up to those commitments. To this end, a meeting took already place in October with the current Deputy Director for Primary. Some parents have emphasised the need to further develop support measures for gifted pupils in our school. We hope to follow-up on this topic in the course of 2017-2018.



Fairouz ROTENBERG
Esther PROFICZ
Members of the Working Group

Well-Being of Children and Adolescents Working Group

Our group has been working to put programmes in place for both our children and you as parents for five years now.

Two new parents joined the group this year but we are still looking for committed parents who would be willing to help us find good quality speakers and to initiate projects, to exchange ideas for things to organise, to exchange ideas and to support pupils and parents alike. We need parents from all language sections as we are having trouble organising programmes and activities in languages other than French.

So, if you have a bit of time to spare, come and join us. We would love to see you at the 2 or 3 meetings we organise every year.

Events organised in 2016-2017:

Together with the school:

- **Anti-drug, alcohol and smoking campaign** together with the association "[Stop à la drogue](#)". Follow-up to the action plan launched last year for 2nd, 3rd and 6th year secondary, in French and English (depending on pupils' L1 or L2). The Hungarian section organised its own prevention campaign with Hungarian speakers.
- **Workshops on coping with exam stress** based on mindfulness: 62 interested children from 4th and 5th year secondary attended these workshops in November.
- **"Concentration works!"**: 28 kindergarten and primary school teachers (from the FR, EN, ES, PL, DE and SK sections in Uccle and Berkendael) decided to attend these workshops for a period of 8 weeks in order to work on mindfulness. The sessions took place in either French, English or Spanish.
- More talks by Nicolas Ancion, a Belgian author, about the topic of **addiction to video games and screens**. These talks took place mostly in 2nd secondary (French L1 or L2) and focused on his book "[J'arrête quand je veux](#)" (I can stop when I want). Other teachers (7 altogether) invited him to come and talk to their classes.

Two conferences for parents:

- On the 10 January 2017: **"Distress in the playground: how to better arm children against bullying"**, with [Emmanuelle Piquet](#), psychotherapist and founder of the consultation centres "A 180 degres" and "Chagrin scolaire".
- On 14 of March 2017: **"Preventive education and drug demand reduction"**, with Richard Maillet, chairman of the association "[Stop a la drogue](#)".

Plans for 2017-2018

We intend to continue working with the school on actions that will help prevent the use of drugs, alcohol and tobacco. These actions appear to be bearing fruit, even if it would be unrealistic to think that they will put an end to usage completely.

More teachers would like to attend the workshops on mindfulness. There is a real demand and interest in these, but since the budget for these events is limited (700 euros per class) the school and the APEEE will have to come up with a good solution for the future. We hope to be able to restart the workshops at the beginning of 2018.

Bullying is another problem we have to deal with at our school, just like elsewhere. The school has set up the KIVA programme in primary and we would like to invite Emmanuelle Piquet again to talk about the tools we can give children who are being bullied.

Social media, screen usage and video games make up an ever larger part of our children's lives. The same is probably true for pornography. These are all subjects we feel strongly about and on/around which we hope to be able to organise events of some sort during the 2017-2018 school year.

We would like to thank all of you, whether you are parents, speakers or school staff, for all your ideas and cooperation. Only by working together can we improve our children's wellbeing.



Samantha CHAITKIN
Member of the Working Group

Community Building Working Group

The Community Building Working Group is dedicated to finding ways to bring our school community closer together. It can mobilise resources, especially from fundraising efforts like the Fete de l'Ecole, but also the human resources of volunteer parents, teachers, other school staff and students, towards projects and initiatives that reinforce our relationships to the school and to one another.

So many APEEE-organised activities are aimed at problem solving. Since early 2015 Community Building projects, instead, aim to **celebrate what is good and special about our school and the people who make up our school community; to get to know other families, teachers, and school staff, and to improve identity, belonging, and "ownership" of the school by students, parents and employees.**

In the 2016-2017 school year, we were able to close some processes begun earlier, and carry out some new projects, too.

Update on...

The 'Parcours' or 'Escalade' Playground

After the consultations with members of the school community, a long exchange with school Administrator Mr Segers, discussions with outside playground companies, the APEEE Financial Working Group and more, last school year the Community Building Working Group paid a matching amount with the school for the refurbishment of the "parcours" playground – the one closest to Chaussée de Waterloo, intended for use by P4 & P5 children. We hadn't counted on the gas works on campus, which were an inconvenience for everyone, and made the space available for P4-P5 recre even more limited. In September 2016, it was finally installed, but continuing works on the Fabiola Building and around the Chateau prevented the P4 and P5 from accessing it as much as they could in previous years. Fortunately, today the parcours playground is working and accommodating students every day. Some children have said it's one of the few places you can really run around, given the overcrowding at our school: it was a good choice of investment to ensure a real psycho-motor area for the kids to let off steam during breaks! Only it seems they don't call it the "parcours" anymore, even after the effort we made to ensure the children could once again make a full circuit. Instead, because of the two "cabanes" we installed, covered with climbing grips, and other climbing equipment that was repaired, the upper-primary students now refer to it as the "escalade" playground. All the better for ownership by the school community, if they have given the space a name of their own!

New this year...

New year, new school deputy directors

The Community Building Working Group mobilized to create a wine-and-cheese networking event immediately following the first Secondary and Primary CE meetings of the 2016 rentrée – the first formal occasion for meeting with the new deputy directors, Mr Roesen (for Secondary) and Mr Longo (for Primary). It sent a clear message to the new deputy directors: parents would like a constructive and friendly working relationship with teachers and the school direction. Mrs Ruiz-Esturla, the Director, also made time to attend. The ambiance set the stage for good cooperation and increasing trust, which brought lasting benefits we could see in other projects (see Peace Tree below).

Cooperation with the CdE - and sweatshirts!

The Community Building Working Group made strides in 2016-2017 towards building the relationship between the APEEE (Parents Association) and the CdE (Students Committee) by holding a meeting with the CdE at the beginning of the school year. It shed light on some of their perspective and concerns, following the precedent of cooperation developed during the previous year. The APEEE Community Building Working Group continued to sell “1958” sweatshirts during the 2016-2017 school year: targeting new Nursery parents in September, and selling nearly 100 sweatshirts to primary parents on the fall Teacher Meetings day in November. Benefits will support worthy CdE projects – the specially earmarked funds currently total nearly €2500. But this school year, *not* selling sweatshirts was also a strategic Community Building decision, as the CdE were selling a new design at the Fete de l’Ecole. This school year, the new CdE President has already shown interest in cooperation with the APEEE, promising a good year for joint initiatives that may extend beyond sweatshirts! And there will definitely be a new round of sweatshirts for all of us to celebrate the school’s 60th anniversary.

The Peace Tree

By the summer of 2016 parents and teachers, were already deep into the implementation of the idea of planting a “Peace Tree” in the disused planter in the middle of the Platon Circle. Not only would this provide a positive symbol that students could associate with school, and watch growing over the years, which would bring a celebration of flowers each spring for years to come; not only would children learn about peace, about trees, and about community; the project also intended to bring together different actors within the school community to cooperate in a way they had not done before. Primary art coordinator Mrs Staffe mobilised teachers to carry out a robust pedagogical programme, there was a child participation process to choose the tree, the school direction and administration approved all the practical matters, and finally it happened in Spring 2017. Children from all the primary levels saluted the tree and sang to it, drawing images of trees that were displayed on the Platon Circle colonnade, and talked with the Deputy Director Mr Longo about what it meant to them, all under the curious and appreciative eyes of secondary students watching from classrooms! Musical groups including the primary choir and the string ensemble joined in the celebrations as well. Not only was it a beautiful event and process, but Mrs Staffe summed it up at the October Conseil d’Education meeting when she noted that the project caused primary-secondary, art-music, and section-to-section cooperation she had never experienced

before. And now that a precedent has been set, it opened the door to future such cooperation.

St Nicolas in Fabiola

St Nicolas brought the APEEE another opportunity to assist the school community to do their duty to the children! The 2016-2017 school budget, due to the Fabiola move, could not cover the traditional visit of a certain red-vested old gentleman to the Nursery children. The Nursery teachers and the new deputy director Mr Longo found a solution by applying for assistance from the APEEE, via the Community Building Working Group. This was the first Community Building expenditure aimed exclusively at the Nursery children, justified as an extra-pedagogical activity that helps the children love their school. At the same time, it set a precedent of support for teacher initiatives, and we hope further teachers will make proposals to turn their good will towards the school into effective projects!

The Community Building Working Group will aim in 2017-2018 to set up better processes that encourage anyone from the school community with a little inspiration to carry out projects that will be uplifting for all or many of us. We remain on the lookout for new projects and contributions to infrastructure that will contribute to the positive life of the school. Hopefully, with growing awareness about our activities and opportunities, the students, teachers, parents and staff of the school community will get more and more involved in the coming years. We would welcome more parent-leaders in the Community Building Working Group to catalyse the cycle of inspiration and realisation!



Esther PROFICZ
Secretary of the APEEE

2017 School Fete

The school fête was a great success!

Since everyone had to register in order to gain access to the school grounds, we know that 6000 participants turned up on Saturday the 13 of May.

People of all ages had a great time at the nearly 80 stands, at which there were:

- Games and fun activities (barefoot path, nature games, haunted house, maze, giant board game, inflatable castle, pony rides and so on)
- The ever-present football competition, as well as competitions in other sports such as volleyball, chess, basketball, badminton, mini-trampoline.
- Varied and delicious international food: Wiener Café, hot dogs, home-made lollipops, smoothies, Tea Room, paella, French cheese and wine, Hungarian, Italian, Polish and Croatian cuisine and much more.
- Exhibitions in various places putting children's work made in class or at Cesame on show.
- Library stand and the opening of the FabLab
- Musical and artistic performances: Djembe Drum Workshop, hip hop, disco, jazz, concerts by the orchestra, choirs, a Big Band, the talent show etc.
- Stands collecting funds for charities and/or the school: Zambia, Student Committee, mini-enterprise, "You&Me"
- ...as well as plenty of other things.

The aim of the school fête is to bring the school community together around enjoyable and fun activities. Some of them are free of charge, for others you have to pay.

All school fêtes make a profit, which is used to fund projects for pupils, together with the school.

The revenue made by the two last school fêtes were used during the years 2015-2016 and 2016-2017 to fund the following activities:

- Grant for the school orchestra: €1,480
- Anti-drug, alcohol and smoking campaign in Secondary: €1,756
- Workshops based on the principles of mindfulness (with teachers volunteering to take part) as well as stress-management workshops in S4 and S5: €6,044. The APEEE contributed about 25% of the costs for these and the school paid the remaining 75%.

- School equipment: €4,900 for the FabLab and €4,000 for the primary playground.
- Community Building projects: €2,000 for the Peace Tree and for celebrating Saint Nicolas in kindergarten

There is still €7,603.57 left over from the 2015 fête.

The 2017 fête brought in €19,403.61. This revenue will be used to fund yet more projects for our children at school. Project applications may be submitted to the APEEE through the secretariat. They will be examined by the "Community-Building Working Group" and/or by the "Working Group on Children's Well-Being" before being put to the financial committee for its opinion and then to the Administrative Council for a final vote.

The Parents Association

Beyond the school



Pere MOLES PALLEJA
President of the APEEE Board

Interparents

Interparents usually meets four times a year, twice before the meetings of the Joint Teaching Committee, (JTC) in October and in February, in Brussels, and twice before the meetings of the Board of Governors, in December and April, outside Brussels. (This year in Alicante and Karlsruhe).

Interparents closely follows all the pedagogical files and participates in the different pedagogical working groups organised by the OSGES.

Brussels I has traditionally been very involved in Interparents representation in the different working groups. Katie Mathe has represented Interparents in the JTC, Pedagogical Reform WG and ITC WG. Pere Moles has participated in the Budgetary Committee, Pedagogical Reform WG and the Bac Observatory. Sven Matzke has represented Interparents in the Educational Support WG.

This year Interparents has put in place an online support platform for the Bac exams to centralise all the remarks from parents and students. The platform was much appreciated. Interparents' support was mentioned by the Chair of the Bac on his annual report.

2016-2017 was a farewell year for Interparents.

One of the European Schools, Culham, has been closed in Summer 2017, being replaced by an Accredited European School.

Sarah Conyers-Barber, the President (from Brussels IV) announced in June that she will leave the presidency at the end of November, for personal reasons. A new president (Pere Moles from Brussels I) has already been elected in her place.

During Sarah's presidency, Interparents has become a respected partner in the European Schools System. I would like to thank her for all her enthusiasm and commitment these four years.



Kathryn MATHÉ
Member of the APEEE Board

Central Enrolment Authority (CEA)

Enrolment Policy

Results of the 2017-2018 enrolment policy (December 2016)

The total population in the four Brussels schools currently stands at 12,715 (up from 12,331). The capacity of the four schools with the Berkendael annex included is 12,450. As a result, since 2015 the European Schools have not been in a position to guarantee a place to all category I students in Brussels.

This year the total population of the four EEBs rose by 384 pupils. The Berkendael site accepted over 150 new pupils, but almost 240 additional pupil had to be accommodated on the existing four campuses, including an additional 87 students at Uccle. The overcrowding looks set to continue as we await the elusive fifth campus, now proposed for the old NATO site at Evere. It is unlikely that the fifth campus will be delivered before 2021.

Despite the continued population growth, the enrolment process itself was relatively smooth, and several schools—Uccle included—managed to create fewer (though bigger) classes. The three new sections opened last year remain weak. The Estonian section at Laeken stands at 15 students; while the Latvian and Slovak sections at Berkendael have together enrolled 12 students. The Berkendael school, with a capacity of 1000, now houses 327 students. 265 students are in the French section and another 50 students have been enrolled in German satellite classes temporarily placed at Berkendael. With regard to the overall structure, three developments characterise our enrollment:

- The weakness of the three new language sections (SK, LV, EE), which have failed to relieve pressure on existing schools and vehicular sections.
- Growth in post enlargement language sections (PL, CZ, HU, LT, BG, RO), which continue to take root.
- An ever-increasing demand for the French section, which threatens to upset the multi-cultural balance of our schools, particularly Laeken and Berkendael.

Current situation at the four Brussels schools is as follows:

- **The European School of Brussels I - Uccle**

Capacity: 3100 - Population: 3440 (+87) students as of 22 September 2017

Uccle continues to see some growth in the Polish section, although the rate has slowed. A number of Slovenian SWALS have also enrolled this year and for the first time the numbers indicate that a Slovenian section may eventually need to be created. The French section currently accounts for 32% of Uccle's population.

- **The European School of Brussels I - Berkendael**

Capacity: 1000 - Population: 327 (+158) students as of 22 September 2017

Berkendael remains underutilised—despite the opening of several new classes and levels. In order to fill the campus and relieve overcrowding, primary Latvian and Slovak classes at all levels were opened to enrolment; unfortunately, there was little demand and only Mat and P1 classes were ultimately created. French students account for an overwhelming 81% of Berkendael's students population.

- **The European School of Brussels II**

Capacity: 2850 - Population: 3,095 (+34) students as of 22 September 2017

Woluwe remains overcrowded though less so than Uccle and Ixelles. There has been a slight decrease in the number of classes created this year. The Latvian section has reached S3 this year. Woluwe continues to suffer as the result of their overall structure, which makes enrollment difficult to predict or control.

- **The European School of Brussels III**

Capacity: 2600 - Population: 3071 (+31) students as of 22 September 2017

Ixelles is more than 450 students over capacity, and remains the most over-populated of the four schools. It was hoped that the opening of the Slovak section at Berkendael might relieve overcrowding, but this has not materialised. The CZ section has reached its first Bacc year. Ixelles has a balanced section structure which supports future population control.

- **The European School of Brussels IV**

Capacity: 2800 - Population: 2,782 (+74) students as of 22 September 2017

With an additional increase of 74 students, Laeken is almost full to capacity, with several unopened section levels that will need to be accommodated. The NL students at Laeken will take their first Bacc this year. Romanian and Bulgarian sections are open up to P5 and S1 respectively. The Estonian section is open up to P1. The French language section still represents almost 50% of the school's total population, and primary in particular is over capacity.

The Parents Association

The Services



Mariona Sero, Laurence Avila

and Agnes, Alessandra, Claire, Helena, Imola, Judith, Laura, Luisella, Marie, Mariyana, Maud, Pilar, Yolande, Gabriella, Michela, Lourdes, Paolo, H  l  ne and Maria

Eur  ka, Lost-and-Found Items Service

Throughout this school year, the security measures installed the year before have remained in place. This has implied some changes in the routine to make it easier for children to recover their objects.

We are collaborating with the school to find the most flexible way to help children recover their lost items and to avoid them losing them.

Due to this year's reopening of the **Fabiola** Building the youngest of pupils (Maternal and 1st year students) have come in for the first time. The help of teachers and supervisors has been indispensable here.

- A box for lost-and-found clothes and other items has been placed in the Fabiola building in order for parents to be able to have access when they come to leave or pick up their children.
- Since it is very difficult for the smaller children to recognize their things, it is of big importance to mark their items not only with their name but also with their class and language section.
- After every trimester all items without a name, or only a name but no surname or a mention of the class or language section, are left at Eureka where they are classified and stored. They are added to a list that is updated every week or on the video indicating Fabiola.

In Primary

- Throughout the year we have benefited from the collaboration of teachers and supervisors. They have reminded children on the playground to visit Eureka and they have also explained what Eureka's service implies. In the course of the school year, several classes have visited the Eureka Room as to get to know the place as well as to recover lost items.
- Helping children to mark their names in their personal belongings and to show them how to sign the list when they recover something has been important to teach them to be responsible for what is theirs.

Measures already in place which have proved to be successful:

- **Profiting from parents' access to the school to do exceptional openings:** School celebrations, meetings at the beginning of the school year, school report days, departure and arrival after Green Classes, Sea Classes...
- Sending the list and the videos on a regular basis: minimum once a month. And if necessary, at the end and the beginning of the school year June/September videos can be recorded and lists can be sent. **We find that on a week when a mail -including the list with marked belongings and a link to the video on the APEEE's Eureka webpage- is sent to the parents, the recovery rate doubles.**
- **The opening hours have been advanced 15 minutes** to adapt to the new schedule of the canteen caused by the newly established self-service and the extra-curricular activities at midday.

In Secondary

- Posters with information on Eureka's opening hours as well as a QR code for the videos have been placed where they are likely to be seen, like the canteen, the locker rooms and sports facilities... In this way, it is ensured that the students are informed about the place and the opening hours to recover lost items.
- At the end of the year, we have been able to collect the forgotten items in the classrooms with the help of a group of students and teachers.

In numbers

3547 items have been collected at the school during the year 2016-2017. This represents **a rise of close to 500 items (15%)** compared to last year. **For 1574 recovered items, an increase of 22% should be noted**, which leaves the final recovery rate at **44,38 %**.

The increase of students (about 7%) in relation to the previous year has to be taken into consideration. And although there have been more items lost, the recovery has risen (22%), which leads us to continue our indispensable collaboration with the teachers. We also have to report that the exceptional openings have had a great success with the parents.

Beneficiaries of our donations are:

In January the [Red Cross](#), who have received warm clothes, especially bags filled with bonnets, scarfs and gloves.

To the [Zambia Project](#), in collaboration with Mrs Thomas and the students of the 6th year, who participate in the project.

[La Cité Joyeuse – Le foyer des orphelins](#), at Molenbeek: This centre takes care of orphans, handicapped children, or children who come from a difficult family background. It's Leila Chahret, PE teacher at EEB1 who acts as intermediary every year and we are very grateful to her for this.

The school's [Infirmary](#) is also always in need of spare clothes.

For the beginning of school year 2017-2018, the vital collaboration with the school continues. The rather mild weather of the beginning of the year does not help as it is rather cold in the mornings and warm around lunchtime, so that the incoming items have doubled. But we have started to reinforce our service. With the arrival of new volunteers (5), teachers and supervisors, everybody is involved.

We would especially like to thank Mrs Esther Proficz, secretary of the APEEE, Mrs April Catanan, secretary of primary, Mr Jean François Deraedt, advisor for "school life", with all of whom we always find support.

Mail of appreciation

Madame,

C'est avec un réel plaisir que nous avons reçu votre don de vêtements qui seront redistribués à nos enfants.

Par la présente, nous tenons à vous exprimer nos plus vifs remerciements pour votre générosité. Soyez assurée que votre soutien nous est très précieux. Nous sommes très touchés de l'intérêt que vous portez à notre institution.

Nous vous souhaitons également de très bonnes fêtes et vous transmettons nos meilleurs vœux pour l'année 2017.

Recevez, Madame, l'assurance de nos sentiments les meilleurs.

Sophia W.

Economat. La Cité Joyeuse Asbl. – 23/12/2016



Bonjour,

Nous avons bien réceptionné, à ce jour, des sacs de vêtements de votre école.

Nous vous en remercions.

Ils profiteront à nos bénéficiaires.

Bien à vous.

Gérard A.

Responsable logistique de la Cité Joyeuse – 05/07/2017

Pictures of Eurêka





Njeri Kimani and Rachel Senior
(EN section)

Ariane Bourcieu and Elisabeth
Peters (FR section)

Cristina Morte (ES section)

Irene Bonvissuto (IT section)

and the other parent volunteers

Books Exchange

Books exchange 2017

The school second-hand book sale took place as usual in the S1-S3 Cafeteria at the end of June / beginning of July, each language section organising its own stand.

If your language section is not represented but you want to hold a stand for the book exchange project, please contact the secretariat of APEEE (info@apeee-bxl1.be). For the practical organisation, you can rely on the help of people already involved.

Books exchange of the English section

The book sale this year was another success with just more than **300** books sold. This means we have over 300 euros for books in our secondary libraries.

In summary, the sales in the dates in June struggled with fewer than 80 books sold per day. With access to the school by parents now limited, the students were surprisingly unaware of the sales. One reason might be that, this year, the Cafeteria S1-S3 is behind frosted glass panes and the activities therein are less visible. On the last day of school, 7 July, the tables were set up outside on the Platon Circle and clearly drew more attention. We received more books to sell from the outgoing S7 and had a bumper sale of over 100 books. On the other hand, hardly any parents of the P5 year had the time to visit us on their quick trip to pick up report forms. This could, however, explain the unexpected and fantastic results at the impromptu sale on 14 Sept. Many of the fresh S1 students bought up mostly science books as well as the L1 books. I will be looking at these factors carefully as I plan the next outing at the end of June next year.

The book sale is over a decade old and remains a popular option for acquiring textbooks. I thank the school administration, especially Esther Proficz, APEEE secretary, for their help in this my first year as organiser. I also give credit to my predecessor, Rachel Senior, for the success of the project, which was part of her wider work and service to the EN Section. She passed on a thriving enterprise and I hope I can do her proud.

I would also like to thank the parents and students that continue to use this benevolent service. The EN section is proud to contribute to the recycling of textbooks, to raise money for the libraries and, when parents can come in, to provide a place for them to

interact and exchange ideas before the holidays. I am presently looking for **volunteer parent(s)** interested in running the stall with me next year, with a view to taking it over in the years beyond 2018. As some of you might know, my child is in S6 and so my time in the school is drawing to a close. Please help us keep this great tradition.

I hope your academic year is going well. Please don't hesitate to send me an email with whatever questions, suggestions or offers you have.

Yours faithfully
Njeri Kimani, EN Section Rep and book sale organiser

Books exchange of the French section

The sales mainly took place from the end of June to the beginning of July. The basic principle is simple: each pupil can bring in his or her old books which are still on next year's [book list](#). They are then put up for sale at 50% of the Amazon price (money which is later transferred to the seller), plus 1 euro which goes to our school's libraries.

In 2017 almost **200** school books were recycled thanks to the French language section's book sale.

The number of participants and books sold remained stable compared to last year, but a large part of the old stock of books was also sold, which increased revenues by almost 60%.

We will therefore be able to make a significant donation to both secondary libraries, which will be sharing 500 euros between them.

We would like to thank the volunteer parents who came to help us on the stand, as well as Ms Verbist, Mr Roesen's secretary, and Ms Vossen, the S4-S7 librarian, for their valuable help.

We would also like to thank Mr Roesen for letting us hold extra sales at the start of the school year, both for new pupils and their parents on the day of their school visits, and for all pupils one week after the start of the school year.

The book sales are of benefit to everyone, and we hope that we will be able to repeat the experience in 2018.

Ariane Bourcieu and Elisabeth Peters

Books exchange of the Spanish section

The Spanish second-hand book sales increased this year in comparison to last year. This has been our second year and parents are becoming more and more aware of the possibility to exchange books for free. Both primary and secondary books are exchanged, including L2, L3 books, dictionaries, maps, L1 reading books, etc.

Cristina Morte

Books exchange of the Italian section

A total of **120** books were sold, which is much more than in previous years. We nevertheless have some books left over because many books were put up for sale.

The pupils were very active, especially years S4-S5-S6. Unfortunately, we had difficulty getting books back from years S6-S7 because quite a few pupils were still having their Bac exams during the book sale days. We noticed again that parents of younger pupils (S1-S3) need to be better informed about the book sale. We only sold a few books at those levels, even though we had many copies of each of their manuals. We are, however, pleased that the teachers themselves tell pupils about the book sale to help new pupils or pupils who still don't have books when school starts.

We would like to warmly thank the volunteer parents who came to help out at the stand, as well as Ms Vossen, the S4-S7 librarian for helping clarify any doubts about the booklist, always with a smile.

Thanks to the contribution of 1 euro per book, and with Ms Vossen's agreement, we will be able to supply the library with small Italian dictionaries for L3 and other beginners.

Irene Bonvissuto



Pascale DE SMEDT
Coordinator of the APEEE Services

APEEE Services

We spent most of 2016-2017 laying the groundwork for a number of changes for the year 2017-2018: putting together teams, working on new communication methods, launching the IT project for a new on-line enrolment website, renovating the rooms in the Pré-Vert Building used for extra-curricular activities, etc.

Most importantly, given the growing number of pupils as well as our involvement in the Berkendael school, we've had to look for new team members. The search for new candidates took place throughout the year so that the teams would be ready for September 2017.

The various services are constantly looking for ways to better meet pupils' needs.



Zoltan KRASZNAI
President of the Transport Committee

Transport

The Brussels I European School is currently spread over two sites. Last year, the Fabiola Building reopened and many pupils returned to the Uccle site. Once again, the Uccle site hosted secondary, primary (1-2-3-4-5) and nursery pupils, while the Berkendael site hosted new students in nursery and primary (1-2-3-4). The transport network of the European School Brussels I remains very complex owing to the combined Uccle and Berkendael service.

Buses

As a result, a larger number of buses is needed, with a total of **61 buses** in the morning and **65 buses** in the afternoon. The buses come from 20 different coach companies. The Transport Service's policy has been to use a range of companies in order to get the best offers and prevent a "monopoly" situation.

Pupils at the Berkendael site are dropped off and picked up on the school premises.

At the Uccle site, children are dropped off in front of the school and picked up on the school premises by 95% of the buses.

The re-integration of the nursery and primary school children returning in September 2016 from Berkendael has posed a lot of problems due to the difficulties adapting to a very large school site.

Personnel

The daily administration of the Transport Service is carried out by four very efficient and diligent people:

- Frédéric Herinckx, Manager – full-time
- Carine Decostre, Assistant – part-time (24 hours per week)
- Agnès Laurent, Assistant (Berkendael & Uccle) – part-time (32 hours per week)
- Nathalie Moraitis, Assistant – part-time (23 hours per week)

The service used a team of seven adult supervisors for the pupils at Berkendael (nursery and primary) and a second team of 25 adult supervisors for the Uccle pupils' return trip on Friday at 13.20.

The Transport Committee consists of four volunteer parents, whose children use the school buses, as well as the President.

- Zoltan Krasznai, Transport President
- Gilbert Luciani, President of APEEE Services
- Ivo Schmidt, Member
- Thomas Elsner, Member

Pupils

+/- 2,700 pupils used the school bus in the 2016-2017 school year.

In line with the consistent recommendation of the Transport Committee, many parents of smaller nursery school pupils accompany their children on the first few days, thus avoiding possible problems (such as children not finding their buses, etc.).

We organise a bus safety and evacuation training course each year. All primary and nursery classes, i.e. 61 classes, receive the training together with a practical exercise on the buses. The same training is provided to the bus supervisors.

Subscription

For 2016-2017 the annual school bus subscription was fixed at 1,335 euros, payable in 3 instalments (€570 - €430 - €335). A price reduction was applied during the second half of the school year.

Around 85 to 90% of the subscriptions are paid by the various EU institutions. The Transport Service sends them a bill for the subscriptions each quarter.

In the other 10 to 15% of cases, the parents or other bodies have to pay the relevant part of the subscription each quarter.

Start of 2017 school year

The start of the school year 2017-2018 has been difficult due to a higher number of children taking the bus (2950) and consequently an increased number of buses.

As at the start of every new school year, we received requests from several parents to change stops or introduce new ones. These requests have been examined by the Transport Management Committee (composed of staff from the ASBL APEEE Transport Services and parents members of the Transport Committee). Whenever possible, provided that the requested changes are reasonable and feasible, we try to accept and act on them.

The Transport Committee would like to thank parents for their trust in the transport service and kind messages of encouragement.



Ariane BOURCIEU
Elisabeth PETERS
Teresa FERNANDEZ-GIL
Véronique LESOILE
Members of the Canteen
Commitee

Canteen

1. **Finished running the Berkendael canteen** and reopened the Fabiola canteen for kindergarten and 1st-year primary children in September 2016.
2. **4th and 5th-year primary:** the group of P4 and P5 pupils using the canteen is very large and there was only one teacher for every two classes, causing long waits as well as disciplinary problems. It was difficult to keep the children in check while in the canteen; they were noisy and unruly. We set up a working group consisting of parents, school representatives and the canteen group in order to come up with solutions. The situation improved gradually, largely because the school let us have an additional supervisor (i.e. teacher) per class during meals.
3. **Finished installing the self-service canteen:** the self-service project was finished in October 2016. As of that date, the school was put in charge of maintaining the new lines and decided to outsource the maintenance of the self-service equipment.
4. **Replacement of crockery:** a working group consisting of APEEE parents was set up in order to deal with the problem of P2 and P3 pupils breaking plates. New, more resistant and lighter plates were purchased.
5. **Gas reconnected in January 2017:** after having been cut off from the gas supply for 18 months, the canteen was finally able to deliver on its original promise of providing two hot meal choices a day. The canteen now offers:
 - 1 starter, out of a choice of 4
 - 1 soup of the day
 - 1 hot meal: choice of 1 meat, vegetarian or fish dish
 - 1 dessert, out of a choice of 2

Furthermore, there is a salad bar available with raw vegetables and salads as well as seasonings.

Children can also ask for a second helping of the main dish.

The menu for the month is available on the [APEEE website](#).

You will also find a list of allergens on the website.

6. **The canteen has not received any funds from the school in 2017** in order to buy any large kitchen appliances.

7. APEEE Services has asked the company NSI to **replace the current IT system.**

A few figures

Number of meals served (average per day):

- Kindergarten 215
- Primary 1065
- Secondary 1030

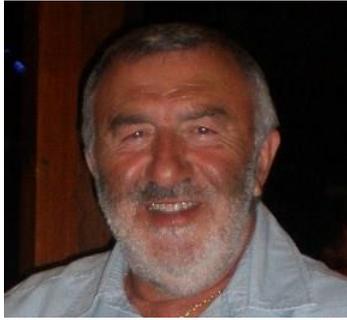
Cafeterias

The two cafeterias sell pastries, cold sandwiches and hot snacks, salads, fruit and soup as well as drinks and other snacks. The cafeteria for older children in secondary also sells products prepared on the spot such as pasta salads, smoothies and a fresh fruit salad.

Our team

The parents running the Canteen Service on behalf of the school community, on an entirely voluntary basis, are Ariane Bourcieu, Teresa Fernandez-Gil, Veronique Lesoile, Gilbert Luciani and Elisabeth Peters.

We meet up once a month with the manager, Mr Dillen, and the APEEE Services coordinator, Mrs De Smedt, and invite various people representing school management, the administration, teachers and pupils etc. to attend as well.



Gilbert LUCIANI
President of the Césame Committee

Césame

Extracurricular activities and swimming

For the 2016-2017 school year, the Césame office has stopped organising extracurricular activities in Berkandael to dedicate itself fully to activities in Uccle.

The number of activities was increased in line with available venues and the extracurricular programme was able to record positive results.

The success of the extracurricular activities programme did not rest only on sports but also on certain artistic and scientific activities, chess, drama, etc.

Thanks to a team of 50 supervisors we received more than 1600 children a week in the activities, broken down as follows: 720 children in P1 and P2, 600 children in P3, P4 and P5 and 320 children in secondary.

With regards swimming, the closing of the VUB pool resulted in a fall in the number of registrations (205 swimmers vs. 320 in 2015-2016) and a decrease in fees. We have found very few alternative solutions to maintain all of our courses.

Events organised during the school year:

The Christmas Concert organised at the beginning of Decembre in Brussels Royal Conservatory was a great success

During the school fete on 13 May 2017, we staged a musical performance and together with the organisers of the Talent Show an entertainment programme throughout the afternoon.

The theatre festival was held over a fortnight from the end of May to mid-June. The performances of secondary students were very successful with both parents and students.

The Césame fete has been cancelled again this year. It was difficult to organize such an event so soon after the school fete.

ESB swimming team

The swimming team of the European schools in Brussels (ESB Octopus) has had a successful season with good results in the different competitions and in organising the Divisional meet for the Benelux teams. The team organized several trips abroad to participate in competitions and to undertake cultural activities. The number of swimmers is stable, older swimmers have left at the end of each year, but the team has been successful in its promotional activities and new swimmers have joined.

The parents committee was able to effectively support the team, also thanks to a sound financial situation. At the General Assembly meeting, which took place on 10 October 2017, a minor reorganization of the committee took place in order to ensure sound management and prepare for the organisation of the League Championship in 2019. The committee would like to thank the coaches, parents and Césame for their continuous support of the team and its swimmers.

Orchestra

There are 50 musicians in the orchestra. It is led by conductor Arman Simonian and his assistant Agnieszka Zywert. In addition to Friday rehearsals, two educational trips have taken place: a weekend of rehearsals to prepare for the traditional Christmas Concert and a week's visit to Malta during the Easter holidays. The orchestra also gave several concerts in Belgium during the year.

The chamber orchestra and the wind and string orchestra are now an integral part of the symphony orchestra's programme of performances.

Since September 2016, a new extracurricular activity has been established. This is the "rhythmic orchestra" led by Agnieszka Zywert. Children who took part in this activity performed in the percussion section during the concerts.

After school care

Following the return of nursery and P1 pupils to Uccle, Césame no longer provides daycare at Berkendael.

The number of children registered for the 2016-2017 school year is roughly the same as the previous year. However, there is a difference in the enrolment breakdown between the 13:00 daycare and the 16:00 daycare. The latter has about twenty students fewer, which explains the disparity in the amount of fees received.

Lockers

1696 lockers were used by secondary school students, compared to 1681 the previous year, with a dozen spare lockers. More families paid within the allotted time. This makes it much easier to manage the service.

Like the previous year, the S1 pupils got their locker key at the start of the school year. All requests for a locker were met. Replacement of old locker cabinets continued. Fifteen replacement cabinets were installed in the exterior hall of the Platon Building, which corresponds to just over 10% of all the lockers.



Margarita SAVOVA-PEYREBRUNE
Volunteer parent and coordinator of
extracurricular activities Berkendael

Extracurricular Activities Berkendael

Extra-curricular activities Berkendael - a success story!

When it was announced in May 2016 that there would be no extra-curricular activities at the Berkendael site, a small group of inexperienced parents volunteered to take up the challenge and do something about it. They were warmly welcomed into the APEEE, which is never one to turn down an adventure.

This marked the beginning of an exceptional project, with the support of the school and the much appreciated help of the APEEE Services. After many hours of voluntary work and thanks to the goodwill and commitment of all those involved, kindergarten and primary school pupils were able to choose from a range of workshops on **music, art, dance, English** and **Bulgarian**, as well as take part in **basketball** and **swimming** courses. We received more than a hundred applications which were distributed over eleven classes. Other than that, our group also organised several charity events in order to add to the budget for extra-curricular activities (a session on mindfulness, waffle sale etc.).

We were very pleased to see at the end of the year that our project was working out well and even had some growth potential. A survey carried out among parents showed a 90% satisfaction rate.

The principles underlying our work are:

- to offer activities to kindergarten children as well as primary;
- to strike the right balance amongst the different classes offered;
- to listen to parents and take their wishes into account;
- to promote language learning as an added value of the European Schools;
- to offer high quality courses whilst respecting teachers.

Our challenges for the 2017-2018 school year are:

- The number of pupils registered at Berkendael varies from year to year, making it difficult to plan ahead;
- Berkendael is a small school and we don't have many time-slots for activities. At the same time we have to provide good conditions for teachers in order to attract the best ones;
- Children taking the bus at 3pm cannot take part in the activities since lunchtime is only 1 hour and so too short to organise anything (with the exception of kindergarten pupils, who have a gap on Fridays between 12.30 and 3pm);
- We have to keep meeting children's needs whilst at the same time dealing with logistical constraints that are becoming harder every year and still maintaining good quality;
- We want to make sure the project will be viable in the long run, which means recruiting paid staff at the school to deal with the administration and to supervise the children when going to their activities. Since our volunteers can no longer cope with demand.

The Parents Association

The accounts of the APEEE



François ROSSIGNOL
Treasurer of the APEEE

The Accounts of the APEEE

Please find the budget on next page.

BUDGET

	Réel 2014/15	Budget 2015/16	Réel 2015/16	Budget 2016/17	Réel 2016/17	Budget 2017/18
CHARGES						
Participation projets école	1.360,00	7.150,00	1.000,00	12.200,00	1.609,48	5.900,00
Participation projets externes école	0,00	0,00	0,00	0,00	0,00	0,00
Entretiens locaux	0,00	0,00	0,00	0,00	0,00	1.231,72
Maintenance informatique	1.512,38	5.712,65	2.883,49	2.500,00	785,95	1.000,00
Frais téléphone / internet	420,00	850,00	582,00	2.902,08	902,87	1.870,00
Fournitures de bureau / ordinateur / copies	600,55	550,00	652,20	1.600,00	1.941,34	1.359,00
Cotisations + frais Interparents	1.850,00	1.850,00	1.850,00	1.850,00	3.190,00	1.680,00
Honoraires Avocats/ Comptable/ autres	1.800,00	1.827,00	1.813,50	1.840,00	1.836,32	1.855,00
Honoraires Secrétariat social	615,57	526,00	586,54	538,52	867,55	563,00
Formations, séminaires	150,00	3.135,50	2.585,50	1.839,00	959,00	0,00
Publications légales	202,01	204,00	203,21	203,21	124,63	223,00
Frais de déplacements	1.081,58	1.700,00	598,40	1.000,00	793,69	1.000,00
Dons, cadeaux	220,69	100,00	77,00	200,00	152,29	300,00
Réceptions (dont barbecue Apeee)	406,28	630,00	653,18	520,00	781,28	780,00
Total biens et services	10.219,06	24.235,15	13.485,02	27.192,81	13.944,40	17.761,72
Site Berkendael (situation transitoire 2016-2017)						
Frais périscolaires Berkendael	0,00	0,00	0,00	10.064,80	17.606,82	0,00
TOTAL BIENS ET SERVICES	10.219,06	24.235,15	13.485,02	37.257,61	31.551,22	17.761,72

Rémunérations	43.329,83	44.215,47	44.215,47	44.920,66	48.458,92	50.702,37
Déplacements	264,00	264,00	264,00	264,00	264,00	264,00
Différences provision pécules vacances	217,36	27,08	-27,08	111,98	179,16	157,68
Charges patronales	11.324,52	11.295,84	11.333,55	11.534,85	12.073,67	14.485,15
Assurances accident travail / RC	663,41	670,00	970,28	830,00	874,45	875,00
Services médicaux	143,57	145,00	166,50	166,50	169,83	170,00
Chèques repas	1.027,25	1.050,00	1.387,99	1.350,00	1.102,53	1.040,16
Frais propres à l'employeur	216,00	216,00	216,00	216,00	216,00	216,00
Charges salariales personne supplémentaire (12,5h)*						13.000,00
TOTAL REMUNERATIONS ET CHARGES	57.185,94	57.883,39	58.526,71	59.393,99	63.338,56	80.910,36
Dotations amort. Immo. Incorporelles	806,66	0,00	0,00	0,00	0,00	0,00
Dotations amort. Immo. Corporelles	277,08	277,08	277,08	378,08	750,40	773,31
TOTAL AMORTISSEMENTS	1.083,74	277,08	277,08	378,08	750,40	773,31
TVA non déductible sur honoraires	378,00	383,67	380,84	386,40	385,64	390,00
TOTAL AUTRES CHARGES D'EXPLOITATION	378,00	383,67	380,84	386,40	385,64	390,00
Différences de paiement	0,00	0,00	0,00	0,00	0,00	0,00
Intérêts et frais de retard	0,00	0,00	33,25	0,00	0,00	0,00
Frais de banque	515,05	515,00	511,91	515,00	458,76	460,00
TOTAL CHARGES FINANCIERES	515,05	515,00	545,16	515,00	458,76	460,00
Charges exceptionnelles / subsides	393,66	0,00	0,00	108,33	0,00	0,00
TOTAL CHARGES EXCEPTIONNELLES	393,66	0,00	0,00	108,33	0,00	0,00
Impôts	132,64	220,00	44,43	74,00	44,23	32,50
TOTAL IMPOTS	132,64	220,00	44,43	74,00	44,23	32,50
TOTAL CHARGES	69.908,09	83.514,29	73.259,24	98.113,41	96.528,81	100.327,90

PRODUITS						
Cotisations	82.920,00	81.060,00	84.695,00	84.397,20	86.690,00	90.000,00
Conférences	0,00	100,00	211,00	200,00	345,42	300,00
Autres recettes	90,00	500,00	0,00	500,00	2.157,68	0,00
Total ventes Uccle	83.010,00	81.660,00	84.906,00	85.097,20	89.193,10	90.300,00
Site Berkendael (situation transitoire 2016-2017)						
Cotisations activités périscolaires			0,00	13.180,00	17.606,82	0,00
TOTAL VENTES	83.010,00	81.660,00	84.906,00	98.277,20	106.799,92	90.300,00
Restructuration ONSS	0,00	0,00		0,00	0,00	0,00
Exonération précompte professionnel	471,48	510,00	294,49	300,00	58,48	60,00
TOTAL PRODUITS D'EXPLOITATION	471,48	510,00	294,49	300,00	58,48	60,00
Intérêts reçus	884,23	880,00	296,20	296,00	176,91	130,00
Différences	0,10	0,00	7,26	0,00	0,00	0,00
TOTAL PRODUITS FINANCIERS	884,33	880,00	303,46	296,00	176,91	130,00
Produits exceptionnels s/ exercices antérieurs	0,00	1.679,98		1.788,26	0,00	0,00
TOTAL PRODUITS EXCEPTIONNELS	0,00	1.679,98	0,00	1.788,26	0,00	0,00
TOTAL PRODUITS	84.365,81	84.729,98	85.503,95	100.661,46	107.035,31	90.490,00
RESULTAT DE L'EXERCICE	14.457,72	1.215,69	12.244,71	2.548,05	10.506,50	-9.837,90**

* 12.5 hours/week from 01/02 to 31/08/2017

** In order to keep the 2017-2018 budget balance, the total cost will be financed partly with 2016-2017 profits and partly by rising up the APEEE membership fee up to 50 € as from September 2018

Financial report

Accounts from 01/09/2016 to 31/08/2017

Review of the annual financial statements on 31/08/2017

The annual accounts of the AISBL APEEE Uccle were drawn, as in the years before, with a view to the continuity of its activities.

Profit and loss account of the APEEE Brussels1 at 31/08/2017

When reading the accounts, we observe that our net profit is positive at €10,506.50, following total revenues of €107,035.31 and total expenses of €96,528.41.

We consider it useful in order to better understand the results of this fiscal year, to compare the year 2016-2017 figures with the budget and with the results of the previous year.

We find the following:

1. Revenues

Most of the revenue comes from contributions paid by members of the association. The budgeted amount corresponds to the actual contributions received when the budget was drawn up, the difference therefore lies in the contributions received later.

The slight increase over the previous year reflects both an increase in the number of children enrolled and a better rate of contribution collection.

2. Expenses

Overall expenses for the year are slightly higher than last year (+€3,351.15 or 4.79% increase). The budget provided for an increase of 19.46%.

In conclusion

We can summarize the results of the 2016-2017 fiscal year as follows:

Budgeted result	(+) 2,548.05
Excess of revenue over budget	(+) 6,373.85
Absence of expenses compared to the budget	(+) 1,584.60
Result of the year 2016-2017	(+) 10,506.50

Active and passive situation of the APEEE of Uccle at 31/08/2017

We can summarize the situation as of 31 August 2017 in this way:

ACTIVE		PASSIVE	
Tangible fixed assets	1,266.46	Own funds	135,590.62
Clients	15,356.38	Current liabilities	59,817.08
Cash	255,739.53		
Accruals accounts	<u>545.33</u>	Accruals accounts	<u>77,500.00</u>
Total assets	272,907.70	Total liabilities	272,907.70

Comments

Active

- **Tangible fixed assets:** € 1,266.46

The APEEE I made some investments in 2016-2017 related to office equipment. Amortization of past investments also continues and concerns the same type of asset.

- **Customers:** € 15,356.38

This post represents claims on the European School for seminars held during the school year. The APEEE having advanced the payment, a receivable was recognized at the end of the financial year. The payment was made by the school at the beginning of the 2017-2018 fiscal year.

- **Cash:** € 255,739.53

The profit made during the school party is the main reason for the increase in cash. The treasury of the association represents nearly 96% of our total balance sheet and is equivalent to just under three years of contributions. It should be noted, however, that this amount is a photograph on the closing date (end of August 2017), corresponding to a period when the contributions for the following financial year were largely paid, while the main annual expenses (salary and expenses social services) have not yet been, these expenses being monthly.

The cash flow decreases steadily during the school year and then goes back up again with the beginning of enrolment to the association at the end of the school year.

- **Adjustment accounts:** € 554.33

This is only insurance carried over to the following year to respect the principle of breakage.

Passive

- **Equity Capital:** € 135,590.62

Shareholders' equity increased by the amount of the profit for the year, € 10,506.50.

- **Short-term debts:** € 59,817.08

Some of the short-term debts consist of payroll and social debts:

€ 1,667.96 withholding tax, € 1,633.72 from O.N.S.S. and € 5,322.06 of provision for holiday pay.

Added to this are other miscellaneous debts for € 3,728.85, miscellaneous sundry creditors (mainly to other services) for € 4.778,59 and a school holiday debt of € 19.403,61 and € 7. 603,57. Since the AISBL is not intended to make a profit, any school holiday receipts are recognized as a debt towards subsequent years. This debt is then cleared as the APEEE decides on the allocation of these revenues.

- **Adjustment accounts:** € 77,500.00

These are mainly contributions received before 31/08/2017 which concern the 2017-2018 financial year. This amount is stable from one year to the next.

2017-2018 Budget

The 2017-2018 budget is similar to the budget of previous years, the purpose of the association and its cost and revenue structure have not changed.

François Rossignol, APEEE treasurer.

The Parents Association

The accounts of the APEEE

Services



Brian GRAY
Treasurer of the APEEE Services
Pascale DE SMEDT
Coordination of the APEEE Services

The Accounts of the APEEE Services

Please find the accounts on page 62.

Review of the annual accounts as of 31/08/2017

The annual accounts of ASBL APEEE Services of Uccle have been established for this year 2016-2017. We certify that they have been made in accordance with the legal provisions and that they are sincere and accurate.

Account of results of the APEEE Services of Uccle at 31/08/2017

When reading the accounts, we see that our net income is positive at € 514,517 for the total revenues of € 6.490,148 and for the total expenses of € 5.975,631.

We think it would be useful to compare what has been achieved during 2016-2017 with the budget and the results of the previous year.

Please see on next page.

	Réalisé 2015-2016	Budget 2016- 2017	Réalisé 2016-2017	Ecart budget	Croissance réelle
Recettes					
Cotisations	6 222 917	6 208 207	6 268 988	(+) 60 781	(+) 0,74%
Autres recettes	207 522	211 363	196 309	(-) 15 054	(-) 5,40%
Autres produits d'exploit.	25 593	6 351	23 117	(+) 16 766	(-) 9,67%
Produits financiers	3 315	3 150	1 734	(-) 1 416	(-) 47,69%
Produits exceptionnels	-	-	-	-	-
Total	6 459 347	6 429 071	6 490 148	(+) 61 077	(+) 0,48%
Dépenses					
Coût des prestations	3 589 157	3 609 704	3 478 359	(-) 131 345	(-) 3,09%
Services et biens divers	935 352	883 687	919 725	(+) 36 038	(-) 1,67%
Rémunérations	1 313 119	1 277 472	1 356 072	(+) 78 600	(+) 3,27%
Amortissements	92 176	97 643	105 411	(+) 7 768	(+) 14,36%
Autres charges d'exploit.	110 755	113 155	112 955	(-) 200	(+) 1,99%
Charges financières	4 386	2 870	3 109	(+) 239	(-) 29,12%
Charges exceptionnelles	-	-	-	-	-
Total	6 044 945	5 984 530	5 975 631	(-) 8 900	(-) 1,15%
	414 402	444 541	514 517	(+) 69 977	(+) 24,16%

We find the following:

1. Revenues

Overall, revenues are € 30,801 higher than the previous year and the budget had correctly anticipated the trend (0.9% difference compared to this year).

2. Expenses

The overall expenses for the year have diminished from last year (- 1.15%) and this trend was correctly budgeted as a whole; however, we observe a decrease in the cost of benefits and an increase in remuneration.

In conclusion

We can summarize the results of the 2016-2017 fiscal year as follows:

Budgeted profit	(+) 444,541
Excess of recipes by rap. to the budget	(+) 61,076
Absence of charges by rap. to the budget	(+) 8,900

Result of the year 2016-2017 **(+) 514.517**

Active and passive situation of the APEEE Services Brussels1 at 31/08/2017

We can summarize the situation as of 31 August 2017 in this way:

ASSETS		LIABILITY	
Personal Assets	694,187.91	Own funds	2,859,883.91
Stocks	17,636.01	Short-term debt	265,424.05
Short-term assets	28,593.12		
Cash Flow	<u>3,228,839.17</u>	Adjustment account	<u>843,948.25</u>
	3,969,256.21		3,969,256.21

Comments

Assets

- **Property, plant and equipment:** € 694,187.91

APEEE I made some investments during this year, mainly in facilities and equipment. The depreciation of investments from previous years continues. The amortization of new acquisitions has been added to this.

€ 27,273 have been paid as deposit relating to the Web platform; this investment will only start to be depreciated in 2017-2018, the year of its first use.

- **Stocks:** € 17,636.01

The APEEE has a stock in the kitchen (€ 12,725.46) and in the cafeteria (€ 4,910.55). The stock of the cafeteria remained constant but the one of the kitchen increased by 64.90%.

- **Short-term assets:** € 28,593.12

The APEEE has an outstanding amount of € 28,593.12. This concerns exclusively customer invoices that are settled at the beginning of the 2017-2018 school year.

- **Cash flow:** € 3,228,839.17

Our cash flow has increased about € 1,200,000 compared to last year. Unlike last year, the most important short-term receivables were liquidated before the end of the year.

Liabilities:

- **Own funds:** € 2,859,883.91

Equity capital has increased by the amount of the profit for the year, € 514.517.

- **Short-term debts:** € 265,424.05

Trade payables of € 89,190.62 represent operating and service expenditures and miscellaneous items. Suppliers are paid no later than 30 days from receipt of the invoice.

Added to this are the social and wage debts (withholding tax: € 15,525.61, ONSS: € 12,398.97, Remuneration: € 1,133.20, Provision PV: € 91,278.65); these debts are paid within the legal delays.

Finally, there are the securities on lockers that amount to € 55,897.00.

- **Adjustment:** € 843,948.25

These are mainly contributions received before 31/08/2017 and which relate to the 2017-2018 financial year.

Source : Benoît Goret's report, chartered accountant and IEC Tax Advice of the accountancy firm Debroux. Brussels, 20 November 2017.

APEEE Services 2016/2017 - Situation 31/08/2017

	TOTAL	Coordination	Cantine	Cafétéria	Transport	Act.Périsco	Garderie	Casiers	Equipe nat.
Produits									
Cotisations	6.244.002	0	1.852.441	245.224	3.612.280	392.359	60.695	32.604	48.399
Autres recettes	228.248	118.655	0	0	24.739	84.854	0	0	0
Récupération biens et services	21.617	67	19.396	829	223	1.084	18	0	0
Produits financiers	1.982	293	-19	0	1.011	170	465	61	0
Total produits	6.495.848	119.015	1.871.819	246.053	3.638.253	478.466	61.178	32.665	48.399
Charges									
Couts des Prestations	3.505.551	5.700	528.719	128.313	2.822.298	19.937	0	0	585
Biens et services	898.232	39.065	531.220	0	82.337	183.450	2.500	19.266	40.395
Rémunérations et charges	1.356.072	75.286	512.437	107.511	351.601	250.743	58.492	0	0
Amortissements	105.411	2.269	82.967	0	2.628	3.013	0	14.423	110
Participation Coordination	112.955	0	34.979	0	67.520	8.023	944	689	800
Charges financières	3.109	412	656	0	340	588	301	473	338
Taxes	0	0	0	0	0	0	0	0	0
Total Charges	5.981.330	122.731	1.690.978	235.824	3.326.725	465.755	62.238	34.851	42.228
RESULTAT	514.518	-3.717	180.841	10.229	311.528	12.711	-1.060	-2.186	6.171